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MINUTES OF A SPECIAL CITY COUNCIL MEETING HELD SEPTEMBER 22, 1983

PRESENT

Grant S. Nielson	Mayor
Max Bennett	Council Member
Don Bird	Council Member
Don Dafoe	Council Member
Ruth Hansen	Council Member
Willis Morrison	Council Member

ABSENT

None

OTHERS PRESENT

Warren Peterson	City Attorney
Sherri Terrell	City Secretary
Rita Byrd	
Martin Ludwig	

Mayor Nielson called the meeting to order at 7:02 p.m. and stated that the time, place and agenda of the meeting had been posted at the principal office of the governing body and had been provided to the Millard County Chronicle, the Millard County Gazette and the local radio station, KNAK, and to each member of the governing body by personal delivery of copies of the Notice and Agenda.

COUNCIL'S ACTION ON RESIGNATION OF VANCE W. BISHOP AND STEVEN LITTLEFIELD

Mayor Nielson stated that the last working date for both employees would be October 2, 1983.

Concerning the position of Parks & Recreation Director, Mayor Nielson stated that the Council should ask for input or direction from the Parks and Recreation Advisory Board. Councilman Dafoe will attend their next meeting. City Attorney Peterson stated that the Mayor could accept the resignations and hire department heads.

The Council discussed the possibilities of IPP funding the Parks and Recreation program through West Millard. City Attorney Peterson stated that the Recreation District needs to be recreated because the purpose of the district is limited to the operational swimming pool. This will take at least 30 days. The Council all concurred that it would be best to wait on filling the position until IPA has made its decision whether funding will be available.

Mayor Nielson stated that he had written Vance Bishop a letter accepting his resignation. Councilman Morrison suggested that the Council confirm the

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Mayor's acceptance of the City Administrator's resignation, creating a vacancy that would be open for the rehiring of a City Administrator.

Mayor Nielson stated that Mr. Bishop had offered to stay with the City for 30 days from the date of his letter of resignation. Mayor Nielson stated that he had agreed that Mr. Bishop could receive 30 days severance pay and this would be applied to his insurance benefits. The Council agreed to this arrangement.

Councilman Morrison MOVED to accept the resignation of Vance Bishop, City Administrator and Steven Littlefield, Parks & Recreation Director effective September 30, 1983, and that the severance pay of Mr. Bishop's be applied as indicated. Councilman Bennett SECONDED the motion. The motion passed with Councilman Bennett, Councilman Bird, and Councilman Morrison voting in the affirmative. Councilman Dafoe and Council Member Hansen voted nay.

#### REVIEW APPLICATIONS FOR CITY ADMINISTRATOR

Mayor Nielson stated that he highly recommends that the new Administrator be allowed to administrate. He stated that a set of rules should be clearly established and written.

Council Member Hansen stated that City Administrator Bishop had frequently asked for the Council's guidance.

Councilman Morrison stated that the urgency of this meeting was for the purpose of the important need to fill the position of City Administrator. He stated that he felt that Delta City needs a new Administrator, and that he would like to see if the Council could come up with a list of 4-5 candidates that the Council would like to interview. He suggested that since the Council is already going to be in session on Wednesday, September 28, 1983, that the interviews be conducted before or after the Appeals Hearing for Ken Kauwe.

Councilman Bird made a MOTION to come up with 4-5 names to interview Wednesday after the hearing. Councilman Bennett SECONDED the motion. The motion carried with Council Member Hansen abstaining.

Mayor Nielson warned the Council that the funding from IPP might be cut back and to make sure that the City has the money before they hire a City Administrator.

Councilman Morrison asked if the lack of funding from the project would make the difference of whether or not to hire an administrator. He asked if the City was that short on funds.

Mayor Nielson stated that the City would have to come up with approximately \$20,000.00 that was not budgeted for. He stated that the City has already stretched the employees pay since the budget was adopted. City Attorney

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Peterson asked if the salary was based on credentials or set at a base salary. Mayor Nielson stated that the salary range had been set between approximately \$19,000.00 to \$28,000.00 a year.

Councilman Morrison stated that at the last meeting with IPP it was discussed of the project going with an impact population formula with a base line, this resulting in funding only 50% of the administrator position. He stated that he had got the feeling that the door was not entirely shut if the City hired another administrator. This is an item that should be negotiated.

Councilman Bennett asked what time frame the City would have for the decrease in funding. Mayor Nielson stated that Roger Stowell had told him that if the City were to change the Administrator or Attorney that we would have to fund a portion ourselves. Councilman Bennett asked why IPP doesn't fund the position instead of the person. Mayor Nielson stated that they felt that most of the negotiating had been done and the need was not as great for a City Administrator.

Councilman Morrison stated that there is a lot of work for a City Administrator to do as a result of IPP. He suggested that the City get as much funding as we can, and the City will have to be ready to fund what is necessary. He stated that in his opinion the position is needed and the sooner it is filled the better.

Councilman Bird stated that if IPP is going to cut back on the money, that the City will have to take a look at its budget and trim it down.

City Attorney Peterson stated that IPA was obligated to make funds available if a need arose because of their presence. It was suggested that a day to day work load summary be made to determine who is responsible for the work.

Councilman Bennett made a MOTION to start the interviews at 6:00 p.m. to 7:00 p.m., and after the hearing from 8:00 p.m. to 9:00 p.m. on Wednesday, September 30, 1983. Councilman Dafoe SECONDED the motion, which passed unanimously.

The Council reviewed the resumes of the applicants and discussed each applicant's qualifications. They asked Sherri Terrell to call and set up appointments for interviews with the four applicants agreed upon.

Councilman Morrison made a MOTION to adjourn the meeting. Councilman Bennett SECONDED the motion, which passed unanimously. Mayor Nielson adjourned the meeting at 8:12 p.m.

  
Mayor Grant S. Nielson

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City Recorder Dorothy Jeffery